

**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
DECEMBER 2, 2025 – 5:30 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:**

David Dunn, President  
Bryn Dodd, Vice President  
Will Kappauf  
Sylvia Rodriguez-Sanchez  
Don Hallmark  
Wallace Dunn  
Kathy Rhodes

**OTHERS PRESENT:**

Russell Tippin, Chief Executive Officer  
Kim Leftwich, Chief Nursing Officer  
Dr. Timothy Benton, Chief Medical Officer  
Steve Steen, Chief Legal Counsel  
Matt Collins, Chief Operating Officer  
Sharon Clark, Chief Financial Officer  
Grant Trollope, Assistant Chief Financial Officer  
Dr. Jeffrey Pinnow, Chief of Staff  
Kerstin Connolly, Paralegal  
Lisa Russell, Executive Assistant to the CEO  
Various other interested members of the  
Medical Staff, employees, and citizens

**I. CALL TO ORDER**

David Dunn, President, called the meeting to order at 5:30 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

**II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES**

David Dunn called roll of the ECHD Board Members. All members were present.

**III. INVOCATION**

Chaplain Doug Herget offered the invocation.

**IV. PLEDGE OF ALLEGIANCE**

David Dunn led the Pledge of Allegiance to the United States and Texas flags.

**V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM**

Bryn Dodd presented the Mission, Vision and Values of Medical Center Health System.

**VI. AWARDS AND RECOGNITION**

**A. December 2025 Associates of the Month**

Russell Tippin, Chief Executive Officer, introduced the December 2025 Associates of the Month as follows:

- Clinical – Maribel Molina
- Non-Clinical – Paula Rutherford
- Nurse – David Graham

**B. Net Promoter Score Recognition**

Russell Tippin, Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- Dr. Jorge Alamo
- Beverly Gifford NP
- Occupational Medicine

**VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

**VIII. PUBLIC COMMENTS ON AGENDA ITEMS**

Ally Bowling, Odessa resident, requested to address the Board, so she could commend the staff on her recent stay at MCH.

**IX. CONSENT AGENDA**

- A. Consider Approval of Regular Meeting Minutes, November 4, 2025**
- B. Consider Approval of Joint Conference Committee, November 25, 2025**
- C. Consider Approval of Federally Qualified Health Center Monthly Report, October 2025**
- D. Consider Approval of Compliance Program Charter**
- E. Consider Approval of Compliance Program Resolution**
- F. Consider Approval of MCH Family Health Clinic/ProCare Physician Services Affiliation Agreement Amendment**

Kathy Rhodes moved, and Don Hallmark seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

**X. COMMITTEE REPORTS**

**A. Finance Committee**

1. Financial Report for Month Ended October 31, 2025.

2. Consent Agenda
  - a. Consider Approval of Calian – Infoblox Support Renewal.
  - b. Consider Approval of Microsoft Enterprise Agreement Support Renewal.
  - c. Consider Approval of Fortified Health Security – Virtual Information Security Officer (VISIO) & HIPAA Security Risk Assessment (SRA).
  - d. Consider Approval of Inovalon (formerly Vigilanz) Clinical Surveillance Program.
3. Consider Approval of StrataJazz Amendment.

Bryn Dodd moved, and Kathy Rhodes seconded the motion to approve the Finance Committee report as presented. The motion carried.

#### **B. Audit Committee**

1. Update of Internal Audit Work Performed
2. Consider Approval of the Internal Audit Plan for FY2026

Bryn Dodd moved, and Will Kappauf seconded the motion to approve the Audit Committee report as presented. The motion carried.

#### **C. Executive Policy Committee**

The Executive Policy Committee met on Thursday, November 20, 2025 at Noon to review and approve five (5) MCH policies meeting the committee guidelines. The committee recommends approval of five (5) policies as presented.

Don Hallmark moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

### **XI. TTUHSC AT THE PERMIAN BASIN REPORT**

Dr. Brian Schroeder, Regional Dean, Odessa Campus, Texas Tech University provided an update on Texas Tech University Health Science Center. This report was informational only. No action was taken.

### **XII. MCHS FOUNDATION CHECK PRESENTATION**

Alison Pradon, Vice President of Development, presented a check in the sum of \$269,039.42 to the MCHS Foundation for the Employee Giving Program and a check in the sum of \$1,936,642.42 from the MCHS Foundation to MCH.

This report was informational only. No action was taken.

### **XIII. PATIENT SAFETY AND WORKFORCE SAFETY UPDATE**

Kim Leftwich, Chief Nursing Officer, presented the Gallup Culture of Safety Update. The survey was sent to hospital-based employees with at least 6 months in their current role. This year's response rate was fifty percent (50%). Out of the ten questions, two areas saw a decrease in directionality of the baseline, where all others showed an increase.

This report was informational only. No action was taken.

#### **XIV. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS**

##### **A. Consider Approval of Board Meeting Schedule**

Two board meeting schedules were provided for consideration, one with meetings on Tuesday and the other with meetings on Thursday. The Discussion was reserved for Executive Session.

##### **B. Consider Approval of Changes to Financial Accounts**

Will Kappauf moved to add Sharon Clark to all Medical Center Hospital financial accounts, including but not limited to:

Frost Account No. XXX640  
Frost Account No. XXX659  
Frost Account No. XXX667  
Frost Account No. XXX675  
Frost Account No. XXX705  
Frost Account No. XXX713  
Frost Account No. XXX184  
Frost Account No. XXX192  
Frost Account No. XXX548  
Frost Account No. XXX628

Momentum Account No. XXX506  
Momentum Account No. XXX456  
Momentum Account No. XXX530  
Momentum Account No. XXX549  
Momentum Account No. XXX713  
Momentum Account No. XXX461  
Momentum Account No. XXX610

Prosperity Account No. XXXXXX50406 (Odessa College)  
Prosperity Account No. XXXXXX51406 (TTUHSC-PB)  
Prosperity Account No. XXXXXX13406 (UTPB)

Don Hallmark seconded the motion, the motion carried.

##### **C. Consider Approval of Investment Officer Appointment**

Steve Steen, Chief Legal Counsel, presented a resolution appointing Sharon Clark, Chief Financial Officer, as an Investment Officer and signatory for all District accounts held at Hilltop Securities:

"Resolved that the President and Vice President of this Non-Incorporated Association, or any one of such officers, he or she and they hereby are fully authorized and empowered to open a brokerage account, transfer, endorse, sell, assign, set over and deliver any and all shares of stock, options, bonds, debentures, notes, evidences of indebtedness or other securities (including short sales) now or hereafter standing in the name of or owned by this Non-Incorporated Association, to purchase stocks, bonds, debentures, notes, evidences of indebtedness and other securities (on margin or otherwise), and to make, execute, and deliver, any and all written instruments necessary or proper to effectuate the authority hereby conferred."

Wallace Dunn moved, and Kathy Rhodes seconded the motion to approve the resolution as presented. The motion carried unanimously.

#### **D. Ad hoc Reports**

Russell Tippin, President/CEO reported that the Permian Basin Behavioral Health Center met the fundraising goal of \$5 Million Dollars.

Included in the packet was the December 2025 Regional Services Report, 2025 Economic Outlook Conference report and the November 2025 Provider Recruitment Report.

These reports were informational only. No action was taken.

### **XV. EXECUTIVE SESSION**

David Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; (3) Deliberation regarding Real Property pursuant to Section 551.072 of the Texas Government Code; and (4) Economic Development Negotiations pursuant to Section 551.087 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Will Kappauf, Sylvia Rodriguez-Sanchez, David Dunn, Don Hallmark, Wallace Dunn, Kathy Rhodes and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, Matt Collins, Chief Operating Officer, and Kerstin Connolly, Paralegal.

Russell Tippin, President/CEO, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session.

Don Hallmark, Board Member, led the board in discussion about selling the 42<sup>nd</sup> Street property and the vacant land on Hwy 191.

Russell Tippin, President/CEO, and Steve Steen, Chief Legal Counsel, led the board in discussion regarding the naming opportunity with UTPB.

Russell Tippin, President/CEO, reported to the board about two EMTALA complaints that were investigated by the State.

Russell Tippin, President/CEO, led the board in discussion about the board meeting schedule for the upcoming year.

**Executive Session began at 6:16 p.m.**

**Executive Session ended at 7:59 p.m.**

No action was taken during Executive Session.

## **XVI. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION**

### **A. Consider Approval of MCH ProCare Provider Agreements.**

David Dunn presented the following new contract:

- Irene Vera, NP – This is a new one (1) year contract for Urgent Care.

David Dunn presented the following renewal contract:

- Sam Eun Kim, M.D. – This is a three (3) year renewal of a Internal Medicine Contract.

David Dunn presented the following amendment:

- Reyna Barrera, PA – This is an amendment to a Cardiology Contract.

Kathy Rhodes moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

### **B. Consider Approval of UTPB Sponsorship**

Kathy Rhodes moved to approved the UTPB Sponsorship for the naming rights in the Athletics Weight Room for the sum of \$1,000,000 over a ten year period. Sylvia Rodriguez-Sanchez seconded the motion. The motion carried.


### **C. Consider Bids for the Sale of 42<sup>nd</sup> Street Property**

No bids were received for the purchase of the 42<sup>nd</sup> street property. Don Hallmark moved to restart the process of accepting bids for the property, and Sylvia Rodriguez-Sanchez seconded the motion. The motion did not pass.

## **XVII. ADJOURNMENT**

There being no further business to come before the Board, David Dunn adjourned the meeting at 8:01 p.m.

Respectfully submitted,

  
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Will Kappauf, Board Secretary  
Ector County Hospital District Board of Directors